

JOB DESCRIPTION:

Assist Program Director with arranging "Tutor" schedules. Assist Program Director with training and resource material specific to "Tutoring Needs." Tutor students grades 6 through 12 on a one-on-one setting in a small group setting in areas of reading, writing, math, biology, chemistry, history, language arts and other courses based on student needs. Assist in planning learning activities; assist in evaluation of student's progress; work cooperatively under supervision with project staff. Locate high school students in field trips.

MINIMUM QUALIFICATIONS:

Be a student in good academic standing; be responsible, and self-directed; have good communication skills, and interpersonal skills; be interested in working with middle school & high school students.