

JOB DESCRIPTION:

Tutor middle and high school students on a one-an-one or small group basis in the areas of reading, writing, mathematics, language arts, and other subject matter based on student need. Assist in planning learning activities; assists in evaluating student progress; work cooperatively under supervision with project staff. Locate materials and information for tutoring purposes. Maintain accurate records of daily contacts and activities with students. May participate with students in planned community service activities.

MINIMUM QUALIFICATIONS:

Current student in good academic standing; responsible and self-directed, excellent communication and interpersonal skills; interested in working with middle and high school students from diverse cultures; and willingness to learn methods of effective tutoring.